

**BOOTHEEL REGIONAL PLANNING
AND
ECONOMIC DEVELOPMENT COMMISSION**

EXECUTIVE COMMITTEE

Minutes

December 21, 2017

Chairman Lonnie Thurmond called the meeting to order at 1:06 p.m. It is noted that a quorum of the BRPC Executive Committee Board Members was present.

Those in attendance included:

- Lonnie Thurmond, City of East Prairie
- Darrell Jones, Mississippi County
- Jessie Newson, City of Howardville
- Dave Wilkerson, Pemiscot County
- Carol Jarrell, Stoddard County
- Jonathan Douglass, City of Sikeston
- Jim Grebing, City of Kennett
- Ron Birmingham, Pemiscot County
- Donnie Kiefer, Scott County
- David Blalock, Executive Director, BRPC
- Angela Earnheart, Fiscal Officer, BRPC

FINANCIALS

The October 2017 Budget Variance shows a deficit to budgeted income of \$18,816.14 and expenses at \$12,991.85 below budget. The Income Statement for the same time period shows a net profit of \$42,192.94. The checking account balance is \$60,012.26 and the money market account balance is currently \$54,470.07.

The November 2017 Budget Variance shows a deficit to budgeted income of \$53,308.40 and expenses at \$15,790.16 below budget. The Income Statement for the same time period shows a net profit of \$22,503.22. The checking account balance is \$40,665.61 and the money market account balance is currently \$54,503.65.

The Economic Development Administration Revolving Loan Fund has been terminated with no penalty leaving a balance of over \$10,000.00 in the account. The Economic Development Administration has approved the BRP & EDC using the remaining funds to offset salary cost associated with the creation of the USDA SET Plan in conjunction with the EDA CEDS Plan Update.

The Department of Economic Development has agreed to allow the BRP & EDC to access the Grow Missouri Fund balance to offset in-kind match for Hazard Mitigation Plan updates for the counties of Dunklin, Pemiscot and Mississippi who currently meet 51% LMI.

VILLAGE OF PINHOOK RELOCATION PROJECT

The Village of Pinhook Environmental Review process should be completed by the end of December 2017 and the property should be acquired in the near future. A total of seven lots have been identified in Sikeston, one lot north of Sikeston on a family member's property and one lot identified in the city of Charleston. The Catholic Charities Organization will be providing construction management and a group of Mennonites will be

building the new homes for the residents of Pinhook. The project should be completed by the middle of April 2018. The BRP & EDC will receive \$20,000.00 administration funds for this project.

MEMBERSHIP DUES

It was noted the membership of the BRP & EDC is currently at 90% for the fiscal year.

REVIEW OF RESUMES FOR EXECUTIVE DIRECTOR POSITION

Chairman Lonnie Thurmond next stated all applications and resumes for the Executive Director position had been emailed prior to the meeting today to the Executive Committee for their review.

After much discussion, with a motion by Dave Wilkerson seconded by Jessie Newson it was moved to promote current BRP & EDC Economic Development Director Brent Stidham to the position of Executive Director for a 90 day probationary period with a starting salary of \$42,500.00. After successful completion of the probationary period, the salary will be increased to \$47,500.00. Motion carried unanimously.

EXECUTIVE SESSION OCTOBER 30, 2017

Minutes from the Executive Session on October 30, 2017 were distributed for review. After review, with a motion by Jim Grebing seconded by Jonathan Douglass, it was moved to approve the Executive Session minutes from October 30, 2017. Motion carried unanimously and the minutes were then collected and retained.

EXECUTIVE DIRECTOR NOTES

Executive Director David Blalock thanked the Executive Board for the working relationship over the last couple years and stated he has enjoyed working with the BRP & EDC. Mr. Blalock will be the new Airport Manager/Economic Developer for the City of Malden.

Chairman Lonnie Thurmond next announced he will be retiring at the end of the year and stepping down from his duties as Chairman of the Executive Committee.

With there being no further business and with a motion by Jim Grebing seconded by Darrell Jones, the meeting adjourned at 2:03 p.m.

**BOOTHEEL REGIONAL PLANNING
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**FULL COMMISSION
Minutes
December 21, 2017**

GUEST SPEAKER – TAMMY CARLISLE, SENIOR HUMAN RELATIONS OFFICER WITH MISSOURI COMMISSION ON HUMAN RIGHTS

Executive Director Blalock introduced Mrs. Tammy Carlisle, Senior Human Relations Officer with the Missouri Commission on Human Rights. Mrs. Carlisle began by giving an overview of Affirmatively Furthering Fair Housing and the mission of the Missouri Commission on Human Rights. It was noted the Missouri Commission on Human Rights' Jurisdiction prohibits discrimination in housing, employment and places of public accommodation based on race, ancestry, color, sex, religion, disability, national origin or age.

The Missouri Commission on Human Rights' Federal partners includes the Equal Employment Opportunity Commission and the U.S. Department of Housing and Urban Development. The Fair Housing Act was passed in 1968 and prohibits discrimination in housing and housing related transactions on the basis of race, color, religion, national origin, sex, familial status, and disability.

The AFFH Rule, as of August 2015, states the duty to affirmatively further fair housing means taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics.

Mr. David Blalock called the meeting to order at 2:26 p.m. It was noted that a quorum of the BRP & EDC members was present.

CONSENT AGENDA

Mr. Blalock asked for a motion to approve the October and November 2017 financials. With a motion by Ivone Smith seconded by Mark Stidham, it was moved to approve the October and November 2017 financials. Motion carried unanimously.

Mr. Blalock next asked for a motion to approve the October 2017 minutes. With a motion by Mark Stidham seconded by Ivone Smith, it was moved to approve the October 2017 minutes. Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

After introductions all around, Mr. Blalock noted any community wishing to apply for the 2018 CDBG cycle should begin working on those applications at this time. The Department of Economic Development will host a CDBG training program on January 9, 2017 at Ozark Foothills Regional Planning Commission in Poplar Bluff, MO from 9:00 a.m. – 12:00 p.m.

Mr. Blalock noted the Assistance to Firefighters Grant (FEMA) cycle opens December 26, 2017. A handout is on the table and notes the grant deadlines.

The DNR Outdoor Recreation Grant cycle opened December 15, 2017. This Grant will require a 50/50 match and will be due February 16, 2018.

The next TAC meeting will be held at the BRP & EDC office on January 16, 2018 at 10:00 a.m. Scott Perry, BRP & EDC Transportation Planner, will share the area wish list.

NEW EXECUTIVE DIRECTOR INTRODUCED

Executive Director David Blalock announced he will be stepping down as Executive Director of the BRP & EDC to become the new Airport Manager/Economic Developer for the City of Malden. Mr. Blalock thanked those in attendance for their support and attendance at the meetings.

Vice-Chairman Darrell Jones stated he hated to see Mr. Blalock leave and thanked him for his hard work over the last couple years. Mr. Jones advised the Executive Committee had voted to promote current BRP & EDC Economic Development Director Brent Stidham to the position of Executive Director.

Brent Stidham addressed those in attendance and thanked Mr. David Blalock for his service. He noted he has been with the BRP & EDC since earlier this year.

NEXT MEETING FEBRUARY 15, 2018

The next regular meeting will be February 15, 2018.

With there being no further business, with a motion by Mark Stidham seconded by Darrell Jones, the meeting was adjourned at 2:40 p.m.

Darrell Jones, Vice-Chairman

Date